

East Midlands Shared Services Joint Committee

Minutes of the meeting held at LB 31-32 - Loxley House, Station Street, Nottingham, NG2 3NG on 18 September 2023 from 10.35 am - 11.15 am

Nottingham City Council (NCC)

- ✓ Councillor Audra Wynter (Chair)
- ✓ Councillor Pavlos Kotsonis

Leicestershire County Council (LCC)

- ✓ Councillor Lee Breckon (Vice-Chair)
- ✓ Councillor Peter Bedford

Colleagues, partners and others in attendance:

Susan Baum - Finance Business Partner (LCC)

Richard Henderson - Director of Human Resources, Equality, Diversity & Inclusion (NCC)

Simone Hines - Assistant Director Finance, Strategic Property and Commissioning (LCC)

Shabana Kausar- Director of Finance (NCC)

Declan Keegan - Director of Strategic Finance and Property (LCC)

Lucy Littlefair- Head of East Midlands Shared Services

Simon Parsons – Audit Manager (NCC)

Jill Turner - Business Development Manager, East Midlands Shared Services

Catherine Ziane-Pryor - Governance Officer (NCC)

Call-in

Unless stated otherwise, all decisions made by the East Midlands Shared Services Joint Committee are subject to call-in. The last date for call-in is **28 September 2023**. Decisions cannot be implemented until the next working day following this date.

12 Apologies for Absence

None.

13 Declarations of Interests

None.

14 Minutes

Subject to amending a typographical error in the attendance list, the minutes of the meeting held on 19 June 2023 were confirmed as a true record and signed by the Chair.

15 Exclusion of the Public

Resolved to exclude the public from the meeting during consideration of the remaining items in accordance with Section 100A of the Local Government Act 1972, under Schedule 12A, Part 1, on the basis that, having regard to all the circumstances, the public interest in maintaining an exemption outweighs the public interest in disclosing the information.

16 Exempt Minutes

Subject to amending a typographical error in the attendance list, the exempt minutes of the meeting held on 19 June 2023 were confirmed as a true record and signed by the Chair.

17 East Midlands Shared Services Financial Outturn Position 2023/2024 and Medium Term Financial Plan 2024/25-2027/28

Susan Baum, Finance Business Partner (LCC), presented the comprehensive report which provides an update on the financial activity and position of the Service, and outlines considerations in preparation for the EMSS budget setting process for 2024-28 financial years.

Resolved to approve the recommendations as set out in the report.

This decision is not subject to call-in.

Reasons for recommendations

- As set out in the exempt report.

Other options considered

- As set out in the exempt report.

18 East Midlands Shared Services Strategic and Performance Report - Quarter 1 2023/2024.

Lucy Littlefair, Head of East Midlands Shared Services, presented the report which provides an update on people, customer, operational and technology priorities and performance for EMSS.

Resolved to approve the recommendations as set out in the report.

Reasons for recommendations

- As set out in the exempt report.

Other options considered

- As set out in the exempt report.